



## Southern Maryland Youth Orchestra

### Meeting Minutes

August 11, 2013

Schaeffer Hall

In attendance: Julia, Ann Marie, Lindsay, Susie, Susan, Dave

Call To Order

Approved Minutes from June

Director's Report (Ann Marie)

- Ordered music
- talked to prospective players
- discussion of return or not of players from last season
- where we are with auditions at this point (9 currently signed up)

President's Report (Julia)

- review of materials – more folders to AMK
- re-registration details reviewed
- parent orientation planned for Monday Aug 26 at CHS: 6:30
- Auditions & outreach to teachers – flyers to all music teachers with AMK
- Building use form filled out and mailed out – not heard yet back
- Concerts: Sat Nov 16 & May 17 – needs to be confirmed
- New rehearsal schedule to go up on website
- Director evaluation for next month
- Need to do AMK's contract (Caroline)

Approved change to bylaws to increase Board to 9 members (Sec 1 of article 2)

- Discussion of other potential board members

Officer elections: reelection of Julia, Caroline, Susan; discussion of parent possibility

- Annual report: in process

Review of Attendance policy

- Need for Emily's input: defining an excused absence: discussion on policy for tardiness? Sign in for practices (electronic)?

## Website (Lindsay)

- newsletter section: change to announcements - still to do
- other 2 changes completed: audition dates up there, press release for auditions uploaded

## Marketing Report (Susie)

- brochure update
- need for photos of kids at first rehearsal
  - Susan and Julia at next rehearsal
  - Discussed opt-out form – add note in media form; add clause asking parents to be responsible in recording or taking pictures of others
- Flyer on its way to being approved
- Signed up for table at ArtsFest –
  - soliciting parent volunteers Sept 21-22
  - Performance at Council Ring: Sunday Sept 22 – 4pm slot – 45 min. - corporate sponsorship -?
  - Need for event check list (Susie)

## Concert Lessons Learned, further discussion:

- Create checklist for event
- parent or board member to be in charge as concert liaison (Susan)

## Discussion on “10 Basic Responsibilities of Non-Profit Boards” (Julia led, in Emily’s absence)

## Brainstorming relations with SMCM music faculty; sectionals

- Susan to sit down with SMCM music faculty

## Future meeting dates established:

**15<sup>th</sup> September 5:30pm – Schaeffer**

**October 20 - Schaeffer**

**Nov 10 – action meeting - Schaeffer**

**Dec 8 – out to eat!**

**Jan 12**

Attendance Policy: revised and approved via Email - August 15, 2013