
SMYO Meeting Minutes
April 15, 2012

Date & time of meeting: April 15, 2012, 10am

Location: Panera

Minutes prepared by: SBL

I. Attendance at Meeting

Present: Julia Nichols – President
 Lisa Grossman – Treasurer
 Susan Bisson Lambert – Secretary

II. Announcements, documents received

III. Agenda

1. Approval of 2/26/12 minutes
2. Website discussion
3. Taxes
4. Discuss recruitment of additional board members-what expertise needed?
5. Discuss director recruitment & rehearsal location
6. Insurance
7. Review to-do lists
8. Plan next meeting and action items

IV. Discussion Points, Issues

- Discussion of
 - Logo – need to enlarge on website; needs higher quality on brochure
 - Further edits to website
 - Inquire about J. Benichou of CYO
 - Future meeting with Cosmic
 - Brainstorm of additional board members
 - Urgent: action to get table at River Concert
 - Creation of director job description
 - Rehearsal locations: talk to Ryken director, Great Mills?
 - Future resources: St Mary's Arts Council, County Commissioners

V. Action Items

Action	Assigned to	Deadline	Status
PayPal account	LG		Completed
Form 990	LG		Completed
Legal advice: contact Carrie Harney Email Amanda & other friend	JN LG		Open
Insurance: quotes from Josh Mesh Rick Tepol	LG JN		Open
Form 1023	JN		In progress
Talk with Kate U re. grants, foundation database	JN		completed
Write job description for director	JN?		Open
Revise fin.aid form	SBL		Completed
Create list of all music teachers in schools	SBL		Open
Research music fees - copyright issues; explore use of college library for scores	SBL		Open

V. Action Items			
Action	Assigned to	Deadline	Status
Get on CCYO mailing list	SBL		Open
Contact Dana re. internship possibilities, volunteer opps			
Contact Dave re. Julien Benichou	SBL		
Teach JN to edit website	SBL		Open
Contact Janelle to finish brochure	SBL		Open
Get in touch with Cosmic via dave			
Change SoMDYO to SMYOrch	SBL/JN		Open

VI. Next Meeting			
Date: Sunday May 20, 2012	Time: 9:45am	Location: Panera	
Agenda items: -			